



# Riverbend Riverbank Water District

461 SW Hebb Park Rd, West Linn OR, 97068-9403

P.O. Box 1155, Hillsboro OR, 97123-1155

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## Annual Meeting Minutes 1-28-2025

Meeting called to order 6:35 on 1-28-2025 by John Carnathan (President)

Current Board Members in attendance were introduced:

John Carnathan – President

Laureen Felton – Member At Large

Liz Hammack – Member At Large

Not in attendance:

Lynn Van Zandt

Justin Martin

Patrick Hale

Households in attendance:

Carnathan

Webber

Chernus

Christiansen

Felton

Gunderman

Hammack

Pilger

Rabing

Roach

Rouse

Walker

Received proxies from the following members for purposes of electing board of directors:

Butler

Calcagno

Daughtery  
Doty  
Hart  
Wieber  
Hamm  
Barton-Venner  
Butler  
Campagna  
Cedergreen  
Daugherty  
Earle  
Freeze  
Fuller  
Garcia  
Hanson  
Huntzinger  
Katter  
Martin  
Klein  
Latimer  
Levine  
MacMurchy  
Mayer  
Petersen  
Saporta  
Seigneur  
Shelton  
Smith  
Stronk  
Van Zandt  
Wickwire

For a total of 44 households represented. We needed 41 to meet a quorum.

Justin Martin and Patrick Hale's term has ended and they have decided not to run again.  
Their service was greatly appreciated.

John Carnathan replaced Jack Chernus at the request of the board in 2024.

He will have to be elected to a new term now as well as the people to replace Justin and Patrick. John Carnathan, Jack Chernus, Phil Roach, and Lauren Felton were nominated, seconded and all were elected unanimously to take their positions on the board

Your new board will be:

John Carnathan – President	Term expires January 2027
Jack Chernus – Vice President	Term expires January 2027
Lynn Van Zandt – Secretary/Treasurer	Term expires January 2026
Jan Chernus – Assistant Secretary	Term expires January 2027
Phil Roach – Board Member at Large	Term expires January 2027
Jessica Hart – Board Member at Large	Term expires January 2026
Laureen Felton – Board Member at Large	Term expires January 2026
Liz Hammack – Board Member at Large	Term expires January 2026

Bob Smethers will continue as Systema Operator and Web Master

Our other System Operator – Jeff Dickson sadly will be leaving the neighborhood as soon as his house sells. I for one will be very sorry to see him go. We will still be using Jeff's company Northwest Earth Movers to do the pipe repairs in our system.

We are very fortunate, Jason Gunderman has said he will take the test and become our alternate Systems Operator that lives in the neighborhood. Jason has tremendous experience with generators and pumps of all kinds so we are lucky to have him willing to offer his time and expertise to our water district.

Financial Report:

Bank account total as of 12/31/2024 \$93,094.08

Change to water rates:

Effective with March's billing the monthly water rate will be \$87.00 per month. Having one fee for patrons paying by check and another for bank transfers and Visa was costing us more in accounting fees so we had to discontinue it. We are working hard to keep your rates low and still keep the system operating. The two largest expenses for the district are the electric bill and the accounting bill.

The good news is the district is staying within budget and we don't have to raise rates much this year. If PGE takes another increase, I don't think that will be possible next year.

The board is looking for a savings account where we can keep most of our money that pays more than we are getting at OnPoint Credit Union. It was suggested at the meeting by one of our members that Barclays a FDIC insured online bank could be a possibility. The board will look into it and see if it fits our needs.

If you would like a copy of the 2024-2025 budget, please contact [RRWD97068@outlook.com](mailto:RRWD97068@outlook.com) for more information.

Currently we have 7 households past due on their water bills totaling \$3,786. Of that \$1,176 is more than 91 days overdue. As a reminder when bills get over 121 days past due starts the process to turn off service. The board is hoping that we won't be put in the position to have to turn off someone's water, but we will.

Bob Smethers presented the Systems Operator Report. Copies of it are on the web site at RRWD.org. We have passed all tests and met all requirements of the State of Oregon and Clackamas County.

We had a couple water line breaks on Riverbend because the pipe is ABS not PVC as it is supposed to be. Don't know how Paul Hebb got away with that but it is what we have to deal with. Back flow devices on the water line from wells field to storage tank failed and were replaced. There were a couple sprinkler systems that sprung leaks and were repaired by the home owners.

Need to finish conversion from 3" pipe to 4" to increase flow to the system and add two shut off valves to be able to isolate pumps for repair in the pump house. Not an immediate need but should be done sooner than later.

The current well pumps (2) continue to pump at least 105 gallons per minute each. That is down from 110 gallons per minute when they were new but still at our published water right level. Our system can operate on 1 pump and we have arranged with Fisher Pump in Canby to replace any pump if it fails within 5 days.

On our list of regular maintenance, we need to replace insulation around above ground pipe from well field to storage tank. After discussion with expert, it was decided that the pipe from storage tank to pump house is not in danger of failing but does need some preventative maintenance. Bob to paint and protect pipe from chlorine spray. Need to also look into best way to ensure pipe can move in the wall during an earthquake without breaking. In addition, we need to paint all exposed PVC pipe on storage tank and at blow

offs to extend its useable life. Will discuss with Bob Smethers how many of these tasks he can do and what we need to get outside help with.

In an effort to better communicate with our members our monthly flush dates and times and meeting days and times the board is going to consider purchasing the sign currently owned by Steve Houseworth that the Riverbank HOA has been using. Board to vote on this at our March meeting.

Only Old business is the continuing discussion of modifying the By-Laws and Rules and Regulations regarding collections. Will continue to look into this as we have time.

Meeting adjourned at 8:16 PM.